

The Florida Board of Occupational Therapy Practice

**Minutes
DECEMBER 20, 2018**



James Spafford, Board Chair

**DEPARTMENT OF HEALTH
BOARD OF OCCUPATIONAL THERAPY PRACTICE
SPECIAL BUSINESS MEETING
BY TELEPHONE CONFERENCE CALL
DECEMBER 20, 2018**

**DIAL-IN NUMBER: 1-888-670-3525
CONFERENCE CODE NUMBER: 7811783909**

Call to Order

10:00 a.m. EST - Call to Order - General Business Meeting

Mr. Spafford, Board Chair, called the meeting to order at 10:01 a.m. Those present for all or part of the meeting, included the following:

MEMBERS PRESENT

James F. Spafford, Consumer Member, Chair
Tameka German, OT
Elena Vizvary, OT
Dr. Caylee Banta, OT

STAFF PRESENT

Allen Hall, Executive Director
Anna King, Program Administrator
Deborah Boutwell, Regulatory Specialist II
Giselle Horton, Regulatory Specialist II

SENIOR ASSISTANT ATTORNEY GENERAL

Donna McNulty, Board Counsel

GENERAL BUSINESS

10:00 a.m. (ET)

Call to Order – General Business Meeting

TAB 1 - OT/OTA License Renewal Extension

Due to the widespread damage to the Florida Panhandle, by Hurricane Michael, the Department requests the Board of Occupational Therapy Practice's recommendation to extend the licensure renewal deadline of February 28, 2019 for occupational therapy licensees.

Although renewal is a Departmental function, guidance from the Board has been requested before renewal adjustments are made. Due to requirements of the renewal system, any requested accommodations will be extended to all licensees.

MOTION: After discussion, Dr. Banta made a motion to recommend the Department extend the renewal deadline for occupational therapy licenses until June 30, 2019. The motion included the Board's request that licensees accruing more than the required hours of continuing education, beyond the 02/28/2019 renewal deadline, be granted credit for the 2021 renewal. The motion was seconded by Ms. Vizvary and carried unanimously with a 4/0 vote.

Further discussion was held regarding how licensees will be notified. Ms. King advised the Licensure Services Unit is ultimately responsible for the Department's renewal function and will notify licenses and post updates on the Board's website.

There being no further business, Mr. Spafford adjourned the meeting at 10:21 a.m.